

FAIRFAX COUNTY
THE OFFICE OF ADULT PROBATION AND PAROLE, DISTRICT 29

Main Office Location

10398 Democracy Lane, Suite 101
Fairfax, Virginia 22030
(703) 934-0880
Fax: (703) 934-5670/1599

Satellite Office Location

2812 Franklin Street, Suite 102
Alexandria, Virginia 22306
(703) 718-2337
Fax: (703) 718-2323

Chief Probation & Parole Officer
Lesley Bubenhofer

MISSION:

The Department of Corrections enhances public safety by controlling and supervising sentenced offenders in a humane, cost efficient manner, consistent with sound correctional principles and constitutional standards.

OBJECTIVES:

- To assist the Circuit Court Judges in making sentencing decisions by providing comprehensive criminal and social history investigative reports (Presentence Reports).
- To provide "A Balanced Approach" to offender supervision through
 - 1) Thorough investigation and assessment of risk and needs;
 - 2) Careful and focused plans of supervision;
 - 3) Use of a wide variety of resources and treatment services; and
 - 4) Purposeful and proportionate application of sanctions for delinquency and non-compliance.

A. PRESENTENCE REPORTS

A Presentence Report is written after a defendant is convicted of a crime but before he or she is sentenced by a judge. The purpose of this report is to provide the judge with a picture of the defendant's life, including prior criminal record and of significant issues such as drug, alcohol or mental health problems. The information helps the judge to determine an appropriate sentence. In order to write the report, the Probation Officer:

- Interviews the defendant in person;
- Interviews others, either in person or by telephone, who might have knowledge of the defendant;
- Verifies information obtained during the interviews;
- Checks for prior criminal history;

- Requests a Victim Statement, if applicable;
- Requests a Restitution Payment Plan, if applicable; and
- Prepares a Sentencing Guidelines.

B. **SUPERVISION:** There is a number of Circuit Court alternative punishment sentencing options (non-residential and residential) for State Responsible Offenders.

1) NON-RESIDENTIAL SENTENCING OPTIONS FOR PROBATIONERS

- a) **PROBATION/POST RELEASE SUPERVISION:** Offenders are supervised by a Probation Officer under the Conditions of Probation/Post Release Supervision and any Special Conditions ordered by the judge based on the needs of the offender and the risks presented to the community by that offender. The Probation Officer may conduct random urine testing; refer the offender to appropriate treatment, counseling, educational and/or employment services; monitor community service; and/or enforce court ordered restitution and costs payments.

The Conditions of Probation/Post Release Supervision are as follows:

- "1. I will obey all Municipal, County, State, and Federal laws and ordinances.
- "2. I will report any arrests or citations, including traffic tickets, within 3 days to my Probation and Parole Officer.
- "3. I will maintain regular employment and notify my Probation and Parole Officer within 3 days of any changes in my employment.
- "4. I will submit in person or by mail a written report at the end of each month to my Probation and Parole Officer on furnished forms and will report as otherwise instructed.
- "5. I will permit my Probation and Parole Officer to visit my home and/or place of employment.
- "6. I will follow my Probation and Parole Officer's instructions and be truthful and cooperative.
- "7. I will not use alcoholic beverages to excess. The excessive use of alcohol here is understood to mean that the effects disrupt or interfere with my domestic life, employment, or orderly conduct.
- "8. I will not illegally use, possess, or distribute narcotics, dangerous drugs, controlled substances, or drug paraphernalia.
- "9. I will not own, use, possess, transport, or carry a firearm without the written permission of my Probation and Parole Officer.
- "10. I will not change my residence or travel outside of a designated area nor leave the State of Virginia without permission of my Probation and Parole Officer."

Special Conditions of supervision may include: Complete any treatment or training programs ordered; submit to random urinalysis; pay court costs and restitution; complete community service; and the participation in a Department of Corrections' Program.

The following programs for appropriate offenders are available in Fairfax County:

RECIDIVIST PREVENTION PROGRAM: This is a Program for non-violent offenders, ages 18 to 25, who are generally first time offenders or who have a limited prior criminal history. Program participation typically lasts 1 year. Offered to Program participants is GED assistance, employment referrals, apprenticeship opportunities, mentor assignment, and biweekly support groups. These offenders receive close supervision from a Probation Officer and are also assigned for monitoring and surveillance and assistance to a Program Support Technician Senior.

COGNITIVE RESTRUCTURING PROGRAM: This is a 12 week series of two hour sessions, focusing on attitudes and beliefs that influence behavior. The group participants observe personal thinking patterns that have led to the offenders' current situation. Exercises are used to teach the participants to engage in thought processes that lead to more positive, law-abiding behavior.

BREAKING BARRIERS PROGRAM: This is a 3 day course that provides participants with the tools to develop creative thinking skills. Focus is on how attitudes, beliefs, skills, habits and expectations are part of their current issues or problems. Practical tools and methods are provided to effect change to break the cycle of negative or unacceptable behavior in the community. Goal building and action plans to achieve goals are integral parts of this Program.

JOB ASSISTANCE PROGRAM: A job developer from Fairfax County's Opportunities, Alternatives and Rehabilitation is on-site 1 day a week to assist offenders in their job search efforts.

SUBSTANCE ABUSE CASE MANAGEMENT SERVICES: A substance abuse counselor from the Community Services Board's Office of Alcohol and Drug Services is on site in the Main Office two days a week to provide case management services for offenders.

- b) **INTENSIVE PROBATION PROGRAM:** This Program provides heightened supervision for high risk/high need offenders. The Probation Officer provides intensive community surveillance through frequent personal, community and family contacts; ongoing, weekly record checks; and close monitoring of behavior. Intensive Supervision Probation Officers are assisted by Program Support Technician Seniors, and caseloads are limited in size in order to allow for maximum effective community surveillance of high risk/high need offenders.
- c) **HOME ELECTRONIC MONITORING PROGRAM (HEM):** This Program is available for offenders who require 24 hour a day community supervision, to include strict curfews. Location of the offender is monitored by a transmitter worn by the offender at all times and a field monitor device in the home of the offender. The offender's home must have an operational telephone, without special enhancements. To emphasize responsibility there is a \$30 participation fee.
- d) **DAY REPORTING CENTER PROGRAM (DRC):** There are Day Reporting Center Programs in Abingdon, Roanoke, Richmond, Fairfax, Norfolk, Newport News/Hampton, Martinsville, Wise and Chesapeake/Suffolk and Harrisburg.

Offenders in Fairfax County are placed in the Fairfax DRC in the Route 1 Corridor of the County. This Program offers maximum level non-residential supervision to high risk/high need offenders deemed to be in violation of their supervision status or who are transitioning to the community from institutions or residential programs. Daily contact, itineraries, curfew checks, community service, life skills and offender on-site services are the main components of this Program. Program duration is 3-5 months.

2. RESIDENTIAL SENTENCING OPTIONS FOR PROBATIONERS:

- a) **BOOT CAMP INCARCERATION PROGRAM:** This Program is for youthful offenders, male and female, up to 24 years of age, who qualify as non-violent. Prior incarceration is limited to 12 months on one sentencing event. It is a voluntary program of 120 days duration with a strict military regimen. Offenders participate in physical training, substance abuse education, public service work, educational programs, and life skills training. Upon release, offenders are placed on Intensive Supervision. The Boot Camp for male offenders is at the Southampton Intensive Treatment Center; female Boot Camp offenders are sent to the Program at Camp Cassiday Lake in Michigan.
- b) **DIVERSION CENTER INCARCERATION PROGRAM:** Diversion Centers are 4 to 6 month residential Programs for male and female non-violent offenders, who would otherwise be sentenced to incarceration or who require more supervision than Intensive Supervision. The Diversion Center participants work in the community at paid jobs. After work hours programming includes employment counseling, substance abuse education, AA/NA groups, basic educational/GED preparation, parenting and life skills training, anger and stress management, domestic violence counseling (Women's Diversion Center) and community service. There are Women's Diversion Center Programs in Richmond and Chesterfield, and Men's Diversion Center Programs in Harrisonburg, White Post, Chatham, and Stafford. Offenders are placed on Intensive Supervision upon release from a Diversion Center Incarceration Program.
- c) **DETENTION CENTER INCARCERATION PROGRAM:** These programs are for non-violent male and female offenders, whose age and physical condition disqualifies them from the Boot Camp Incarceration Program. The program is of 4 to 6 months duration, and provides regimented, highly structured, short term incarceration. Substance abuse education, AA/NA programs, educational assessment, and other programs are available. These offenders are required to work on public projects, while supervised by Correctional Officers. There are three Detention Center Programs for men: Southampton, White Post and Appalachian. There is a Women's Detention Center in Tidewater. Offenders are placed on Intensive Supervision upon release from the Detention Center Incarceration Program.
- d) **YOUTHFUL OFFENDER PROGRAM:** This Program is for the penitentiary bound first time defendant who committed the offense before the age of 21. Defendants convicted of a Class 1 Felony or an assaultive misdemeanor offense are not eligible for participation in this Program. The offender must voluntarily agree to participate in the Program. The Program participant is housed separately from

the general prison population, and there are educational, substance abuse education, life skills counseling and vocational training components in the Program. The offender may be confined up to a 4 year term including parole supervision of 1 year.

Parole was abolished for offenses committed on or after January 1, 1995; however, Probation Officers are also Parole Officers, and provide parole supervision for those offenders released from the penitentiary whose original offenses occurred prior to 1995. Offenders convicted of multiple misdemeanors, whose sentences total 1 year or more, are also released on parole.

Probation and Parole Officers are interested in helping offenders under supervision in any possible way in order to help them make a law-abiding, productive adjustment in their community. They may assist by making referrals to treatment programs, assisting with employment searches and in recommending training programs—whatever it will take for each offender to make a positive community adjustment. However, the primary responsibility of the Probation and Parole Officer is public safety—to protect the citizens of the community by effectively controlling and monitoring the behavior of probationers and parolees. Therefore, if the offender does not follow the Conditions of Probation/Post Release Supervision and/or Parole, it is the Probation and Parole Officer's responsibility to report those violations to the judge or the Parole Board. Violations may result in incarceration for all or a portion of the original unserved sentence.

Directions:

Main Office Location

Directions from I-95:

Take Route 123 North, Exit off I-95 (Exit 160B) toward Fairfax. Follow Route 123 approximately 15 miles into the center of Fairfax. You will pass George Mason University on the right and the Courthouse/Adult Detention Center complex on the left. After crossing Route 236 (2 times and 2 lights one-way traffic on each), you will pass the Fairfax City Post Office and the Fairfax City Library on the right (there is a right hand turn lane but no light); this is Whitehead Street (immediately after Library); turn right onto Whitehead Street; go through the first traffic light (cross over University Drive) (Whitehead Street becomes Democracy Lane); this is the Courthouse Plaza Parking Lot; take an immediate left; the District 29 office is to the right.

Directions from Route 66:

Take Route 123 South (Fairfax); turn left onto Whitehead Street; go through first traffic light into the Courthouse Plaza Parking Lot; take an immediate left; the District 29 office is on the right.

Directions from Route 495 (Beltway):

Take Exit 6 West (Little River Turnpike – Route 236) and go approximately 5 miles; turn right onto University Drive; turn right at first light onto Democracy Lane and go into the Courthouse Plaza lot; take an immediate left; the District 29 office is to the right.

Directions:

Satellite Office/Fairfax Day Reporting Center Location

Directions from I-95 North:

From I-95 North you can take several exits; however, the easiest to navigate is from the Route 1/Fort Belvoir/Mount Vernon Exit; at the bottom of the exit ramp you will be on Northbound Route 1. (No turn is necessary.) Continue up Route 1 about 13 miles. This is a dense commercial area, so look for the following landmarks:

When you see Beacon Mall on your left, get in the left lane. You will climb Beacon Hill from which you can see Washington, D.C. There is a big modern church on the right (Groveton Baptist). From the top of the hill you can see Krispy Kreme Doughnuts (bright green roof) on the left at the bottom of the hill.

You will be turning left onto Franklin Street before you get to Krispy Kreme. It is hard to see the street sign, but it is between a cleaners and A&A Rental (with a red roof). Immediately turn right into the Parking Lot of the Franklin Professional Center. The Satellite Office/Day Reporting Center occupy the first floor of this building.

Directions from Route 66/495:

From Route 66 take 495 South toward Alexandria/Richmond; follow 495 to Telegraph Road South. (You will cross over I-95, but do not take exit for I-95.) You will travel about 6 miles on 495, after you cross over I-95, to the Telegraph Road South exit.

At the exit ramp, go straight across the intersection, and you will be on Huntington Avenue to Route 1 South – turn right onto Route 1. Follow Route 1 about 3 miles. You will pass Krispy Kreme Doughnuts on the right. The next right is Franklin Street. Turn right and take an immediate right into the Parking Lot of the Franklin Professional Center.
